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<b>Verwysing Reference</b>	27/5/2/1
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**FIREARMS, LIQUOR AND SECOND-HAND GOODS CONTROL**

HEAD OFFICE

PRETORIA

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2010-02-26

All Provincial Commanders

**FIREARMS, LIQUOR AND SECOND-HAND GOODS CONTROL****RE: APPLICATION FOR COMPETENCY CERTIFICATE: COMPETENCY CERTIFICATE LAPSED IN TERMS OF SECTION 10 OF THE FIREARMS CONTROL ACT, 2000 (ACT NO. 60 OF 2000)**

1. A number of enquiries regarding the submission of application by applicants whose competency certificates have or are soon to be expired have been directed to this office.
2. In terms of Section 10(2) of the Firearms Control Act, 2000 (Act No. 60 of 2000) a competency certificate lapses after a period of five years from the date of issue of such competency certificate.
3. Applicants who have been issued with competency certificate and which validity period expire must re-apply for such competency certificates.
4. The applicants are obliged to apply for competency certificate in order to sustain the validity of the respective firearm licences.
5. In order to ensure that the applicants do not fall foul to the non-compliance of the Firearms Control Act, 2000 (Act No. 60 of 2000), it is required of such applicants to apply for a competency certificate on the SAPS 517 (Application for competency certificate) form. All applicable requirements as contained in the SAPS 517 forms must be met.
6. A minimum of two interviews may be conducted during the background evaluation. Both the interviews may be conducted by telephone or one interview in person and the other one by telephone. At least one interview must be conducted with the applicant's spouse/partner. In the case where the applicant do not have a spouse/partner, such interview must be with a family member.

7. The current training certificate which was successfully utilized to apply for a competency certificate will be acceptable unless the Registrar (National Commissioner) determines otherwise.
8. The training certificates obtained for the undermentioned unit standards are acceptable so long as they were issued up to 31 December 2007:
  - 8.1 10748: Use of Handgun
  - 8.2 10754: Use of Shotgun
  - 8.3 10756: Use of Hand Machine Carbine
  - 8.4 10750: Use of Rifle
9. The above unit standards reflect the only unit standards applicable during the period 1 July 2004 to 31 December 2007 for the purpose of undergoing the prescribed training.
10. It is required of the applicant to provide his/her original training certificate or an original certified copy of the training certificate.
11. In the case where an applicant has lost his/her training certificate, such applicant must endeavour to obtain a copy of the training certificate from the respective accredited training provider or he/she must comply with the training requirements as indicated in section 9(2) (q) and (r) of the Firearms Control Act, 2000 (Act No. 60 of 2000) and thereafter provide the appropriate training certificate when applying for a competency certificate.
12. A full set of the fingerprints of the applicant must be obtained on the SAPS 91 (a) form.
13. All other provisions of the Firearms Control Act, 2000 (Act No. 60 of 2000) applicable to an applicant who wishes to apply for a competency certificate will be applicable.
14. The first page of the application for a competency certificate must be clearly marked "**COMPETENCY CERTIFICATE LAPSED**" in red ink. The endorsement must be acknowledged by the Designated Firearms Officer by means of an official signature and date which must be made in black ink.
15. The said application must be recorded in the SAPS 86 register, the respective payment of R70,00 must be made and an acknowledgement of receipt must be given to the applicant.
16. The completed and finalized competency certificate application must be forwarded to the Section Commander: Competency Certification, Central Firearms Register, Pretoria for the attention of Senior Superintendent Ramlall.

17. This circular must be disseminated to all Designated Firearms Officers for the necessary immediate compliance.
18. This circular does not deviate from existing instructions applicable to the forwarding of applications to the Central Firearms Register.
19. Your kind co-operation is highly appreciated.

*Original signed*

**DIRECTOR  
SECTION HEAD: FIREARMS, LIQUOR AND SECOND HAND GOODS CONTROL  
JJ BOTHMA**

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