

SUID-AFRIKAANSE POLISTEDIENS



SOUTH AFRICAN POLICE SERVICE

Privaatsak / Private Bag X811

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FIREARMS, LIQUOR AND SECOND-HAND
GOODS CONTROL

HEAD OFFICE

PRETORIA

P001

2010-08-26

All Provincial Commanders

FIREARMS, LIQUOR AND SECOND-HAND GOODS CONTROL

RE: APPLICATION FOR RENEWAL OF FIREARMS LICENCE IN TERMS OF SECTION 24 OF THE FIREARMS CONTROL ACT, 2000 (ACT NO. 60 OF 2000) (INDIVIDUALS).

1. In terms of section 24 of the Firearms Control Act, 2000 (Act No. 60 of 2000)(hereafter "the Act"), all firearms issued in terms of the said Act must be renewed.
2. The purpose of renewing firearm licences is to determine if the licenced holder still comply with the provisions of the Act and the Firearms Control Regulations, 2004 in order to ensure effective control and responsible firearm ownership.
3. All applications (individuals) for the renewal of licences to possess a firearm are subject to the proviso that the applicant must be in possession of a valid and relevant competency certificate.
4. Any person (individuals) who wish to renew his/her firearm licence to possess a firearm must, at least 90 days before the expiry date of the licence, apply for the renewal of the applicable licence.
5. If an application for the renewal of a licence has been lodged within the prescribed period, the licence shall remain valid until the application is decided which include the finalization of an appeal if lodged by the applicant related to the refusal of the specific application.
6. A renewal of a licence may not be granted unless the applicant shows that he/ she has continued to comply with the requirements for the licence in terms of the Act.

7. A firearm licence or permit is valid as follows from the date of issue unless otherwise indicated on the licence:

SECTIONS	TYPE OF LICENCE OR PERMIT	PERIOD OF VALIDITY
Section 13	Licence to possess firearm for self defence.	5 years
Section 14	Licence to possess restricted firearm for self defence.	2 years
Section 15	Licence to possess firearms for occasional hunting and sports shooting.	10 years
Section 16	Licence to possess firearms for dedicated hunting and dedicated sports-shooting.	10 years
Section 17	Licence to possess firearms in private collection.	10 years
Section 18	Permit to possess ammunition in private collection.	10 years
Section 19	Licence to possess firearm, and permit to possess ammunition, in public collection.	10 years

8. It is required of the applicant to fully complete the SAPS 518 (a) (Application for the renewal of a licence, permit or authorisation) form.
9. During this process, it will not be required of the Designated Firearms Officer to obtain the fingerprints of the applicant.
10. All other provisions of the Act applicable to an applicant who wishes to apply for the renewal of his/her firearms licence must be complied with.
11. The following documents must be attached to the application for the renewal of the firearm licence:
- 11.1 Two recent colour photographs (passport size).
 - 11.2 A certified copy of the id/passport of the applicant.
 - 11.3 A certified copy of the existing firearm licence of the applicant.

- 11.4 A certified copy of the permanent residence permit of the applicant in the case of a non-South African citizen.
- 11.5 A certified copy of a valid and relevant competency certificate (if issued).
- 11.6 A proper motivation indicating that the applicant has continued to comply with the set requirements of the original licence (the attached annexure "A" must be utilized for each firearm licence that is to be renewed).
12. The Designated Firearms Officer must adhere to the following process when capturing the application on the Enhanced Firearms Register System:
 - 12.1 Select the "TRANSITIONAL RENEWALS" option on the main menu of the Enhanced Firearms Register System.
 - 12.2 Select the "RENEWAL FOR FIREARMS LICENCE TO POSSESS A FIREARM" menu item (function 5.10).
 - 12.3 Capture the required application details and follow the "continue" button as reflected on the respective screens.
 - 12.4 Ensure that the correct particulars of the applicant as well as the firearms particulars are recorded at all times.
13. The fee of R70,00 per firearm is applicable.
14. The Designated Firearms Officer must at all times issue a signed acknowledgement of receipt to the applicant.
15. The completed and captured firearm licence renewal application must be forwarded to the respective Provincial Commander: Firearms, Liquor and Second-Hand goods Control for further processing and consideration.
16. This circular must be disseminated to all Designated Firearms Officer for the necessary immediate compliance.
17. Your kind co-operation is highly appreciated.

4.1 Provide detailed description of safe storage facility:

Empty lines for providing a detailed description of the safe storage facility.

5 I will carry the firearm as prescribed in Section 98(5)(a) of the Firearms Control Act, 2000 (Act NO 60 of 2000) and regulation 78 of the Firearms Control Regulations, 2004

Small empty rectangular box.

6 MOTIVATION FOR THE APPLICATION TO OBTAIN A FIREARMS LICENCE (IF APPLICANT HAS NOT BEEN ORIGINALLY LICENCED)

Large area with horizontal dotted lines for providing motivation for the application.

(attach additional motivation if space is not adequate)

7 [Redacted]

I know and understand the contents of this sworn declaration/solemn statement. I have no objection to taking the prescribed oath/solemn affirmation. I consider the prescribed oath/affirmation to be binding on my conscience.

7.1 [Empty box for name]

Name of applicant in block letters

Small empty rectangular box.

7.3 [Empty box for signature]

Signature of applicant

Small empty rectangular box.

1 [Large empty box for fingerprint]

Right index fingerprint of applicant

2 Fingerprint designation

[Small empty box for fingerprint designation]

3 [Small empty box]

4 [Empty box for name]

Name of applicant in block letters

5 [Small empty box]

6 CERTIFICATE OF POLICE OFFICIAL DEALING WITH DECLARATION

I CERTIFY THAT THE APPLICANT HAS ACKNOWLEDGED THE CONTENTS OF THIS DECLARATION WHICH WAS SWORN/AFFIRMED TO BEFORE ME. THE APPLICANT HAS PLACED HIS/HER SIGNATURE/THUMBPRINT ON THIS DECLARATION IN MY PRESENCE.

7 [Small empty box]

8 [Small empty box]

11 [Empty box for rank]

Rank of Designated Firearms Officer/Station Commander

8 [Small empty box]

10 [Empty box for name]

Name of Designated Firearms Officer/Station Commander

12 [Small empty box]

Personal number of Designated Firearms officer/Station Commander

13 [Empty box for signature]

Signature of Designated Firearms Officer/Station Commander

